



OFFICE OF THE PRINCIPAL
SRI KRUSHNA CHANDRA GAJAPATI AUTONOMOUS COLLEGE, PARALAKHEMINDI GAJAPATI 761200
Contact us: 06815223823 Email: principal@skcgparala.ac.in


No. 538/SKCG/2025

Date. 05/03/2025

QUOTATION

Sealed quotations invited for purchase of Plywood partition for class room, computers, Printers, e-Office Automation Software, Black/Green Board, water purifier for SKCG Autonomous college. Interested firms having GST can submit the quotation to the undersigned through Regd. Post / Speed Post by 21st March 2025 at 4.30 PM on the superscript of the envelop "QUOTATION FOR PURCHASE OF PLYWOOD PARTITION FOR CLASS ROOM, COMPUTERS, PRINTERS, E-OFFICE AUTOMATION SOFTWARE, BLACK/GREEN BOARD, WATER PURIFIER".

Pl visit college website at www.skcgparala.ac.in for specifications of the above.


Principal
SKCG Auto College, Paralakhemundi
S.K.C.G. (Aut.) College
Paralakhemundi, Gajapati

SPECIFICATIONS

| | |
|---------------|---|
| For Computer | DELL/HP/LENOVO |
| Device name | DESKTOP only |
| Processor | 12th Gen Intel(R) Core(TM) i5-12400 2.50 GHz |
| Installed RAM | 8.00 GB |
| System type | 64-bit operating system, x64-based processor |
| Pen and touch | No pen or touch input is available for this display |
| Edition | Windows 11 / 13 or latest Home Single Language |

PRINTER (Leser) HP / CANON (Laser with Scanner)

WATER PURIFIER: Aquaguard/Kent

PLAY-WOOD PARTITION – Rate for per square feet.

E-Office Automation Software –

1. STAFF MANAGEMENT
 - * Staff registration
 - * Quarter allotted to staff details
 - * Profile of the concerned Staff
 - * Leave details
 - * Service details
2. NOTICE MANAGEMENT
 - * Issue of notice from the concerned Authority
 - * Dispatch to the specific department
 - * Option for reply
 - * Multiple level notice Approval
 - * Overall feedback of the notice

3. COMMITTEE MANAGEMENT

- * New committee entry
- * Committee details entry.
- * Feedback Entry

4. STOCK MANAGEMENT

- * New Item Entry
- * Department Wise Stock Entry
- * Re order Level of Item
- * Tracks inventory levels
- * Manages orders and fulfillment

5. REPORTS

- * Student reports
- * Staff reports
- * Accounts reports
- * Exam reports
- * Sports report
- * Academic reports
- * Committee reports
- * Department Wise Stock Report
- * Item Wise Stock Report
- * Stock Reorder Level Report

6. STUDENT MANAGEMANT

- * Student entry
- * Attendance
- * Marks entry
- * Student traking
- * Academic reports
- * SMS and Email Alerts