

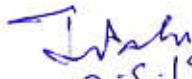


OFFICE OF THE PRINCIPAL, S.K.C.G (AUTO) COLLEGE, PARALAKHEMUNDI, GAJAPATI
Minutes & Action Taken Report of the Meeting held on Date: 7th Sep, 2018(11.00am)

The meeting started with a formal welcome address by the Coordinator to all the esteemed members present. The Director, IQAC, Dr S.K. Mallik then briefed the meeting as regards the overall objectives of the Cell for this session as well as for the whole year ahead. The following points were touched and resolved to be documented;

- a) The activities undertaken so far by the IQAC in the overall quality assurance and enhancement was appreciated by the members.
- b) The efforts made by IQAC introducing innovative concepts like "TALL-Talk And Listen" and "PLANTS- Promotion of Love and Awareness for Nature among Students" were highly appreciated by the members and it was urged to continue with wider activities under these concepts in future.
- c) Dr J.N Patnaik, Coordinator, IQAC appraised the members of the action-plan for the session namely
 - i) holding of timely departmental seminars inviting outside resource persons
 - ii) National seminar details to be organized by the depts. of English and Odia
 - iii) Completion of the IQAC term and it's reconstitution for next two years term.
- d) It was decided to take Staff Councils consent as well to finalise the dates other details of the resource persons for the said National Seminars.

The meeting ended with a vote of thanks by Prof IB Sahoo, member IQAC.


2-5-18
Coordinator, IQAC


07.09.2018
Director, IQAC