



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SHRI KRUSHNA CHANDRA GAJAPATI AUTONOMOUS COLLEGE
Name of the head of the Institution	DR. SANJAYA KUMAR MALLIK
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06815223823
Mobile no.	9437069739
Registered Email	principal@skcgparala.ac.in
Alternate Email	jeetendranath.patnaik@gmail.com
Address	PARALAKHEMUNDI
City/Town	PARALAKHEMUNDI
State/UT	Orissa
Pincode	761200

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Apr-2002																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	DR JEETENDRANATH PATNAIK																								
Phone no/Alternate Phone no.	06815223823																								
Mobile no.	9438352466																								
Registered Email	jeetendranath.patnaik@gmail.com																								
Alternate Email	principal@skcgparala.ac.in																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://skcgparala.ac.in/?p=report&type=3																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://skcgparala.ac.in/?p=submenupagecontent&pg=20																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.67</td> <td>2004</td> <td>16-Sep-2004</td> <td>16-Sep-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.30</td> <td>2015</td> <td>11-May-2015</td> <td>10-May-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.67	2004	16-Sep-2004	16-Sep-2009	2	B	2.30	2015	11-May-2015	10-May-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.67	2004	16-Sep-2004	16-Sep-2009																				
2	B	2.30	2015	11-May-2015	10-May-2020																				
6. Date of Establishment of IQAC	01-Jul-2006																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																						

IQAC		
An Extramural Talk completed with Prof Dr LahariBehera, Women	05-May-2017 1	400
A National Seminar was organized by the Departments of Botany,Zoology& English, of SKCG Autonomous college, on the theme	10-Nov-2017 2	500
Gajapati Memorial Lecture 2017-18 was delivered on the theme	26-Feb-2018 1	355
Workshop on GST a two week session organized by Centurion University, in the SKCG Auto College Campus, Paralakhemundi	10-Oct-2017 14	70
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	0
Year	2017

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- A Grant of Rupees 8.5 crores is sanctioned to this college under OHEPEE as IDG (Institutional Development Grant) to be spent over next five years on Infrastructural, Academic, Administrative and overall development of the institution.
- A National Seminar was organized by the Departments of Botany, Zoology English, of SKCG Autonomous college, on the theme "Interrogating Woman and Environment: An Ecocritical Perspective", on 10th and 11th of November 2017. The Gajapati Memorial Lecture 201718 was delivered on the theme " Dharma ebamAdhyatmikata" by Prof ChhayakanaSadangi, Prof and HOD, English, Titilagarh College, Titilagarh on 26th of February, 2018.
- Workshop on "GST", a two week session organized by Centurion University, in the SKCG Auto College Campus, Paralakhemundi during October, 2017. Biology students attended 3 day training in Biotechnology in SOA University, Bhubaneswar during February, 20218.
- Dr J.N. Patnaik, HOD of PG Life Sciences and Dr D. Sahoo, HOD of Zoology were declared eligible to be Ph D Research Supervisors by Berhampur University in December, 2017. Faculty published several research and conference papers and book chapters.
- Immediate steps taken for construction of the Staircase and Canopy over the Statue of The Maharaja present near the main gate and to pursue the proposal for construction of the Footoverbridge connecting the Principal's Office chamber to the Auditorium.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
6. Oversee functioning of Wi-Fi & Internet in Campus	6. Technical issues with proper Wi-Fi functioning in the campus was settled with technical team from BSNL
7. Ensure regular Departmental Seminars and their proper documentation	7. All UG & PG departments conducted topical seminars with student presenters and outside RPs as well
8. Facilitate Topical study-cum-workshops, subject field study trips for students	8. Workshop on "GST", a two week session organized by Centurion University, in the SKCG Auto College Campus, Paralakhemundi during October, 2017. Biology students attended 3 day training in Biotechnology in SOA University, Bhubaneswar during February, 20218
9. Evaluate Research activity and Publications	9. Dr J.N. Patnaik, HOD of PG Life Sciences and Dr D. sahuo, HOD of Zoology were declared eligible to be Ph D Research Supervisors by Berhampur University in December, 2017. Faculty published several research and conference papers
10. Oversee Minor repairs in the Old building	10. A) Immediate steps taken for construction of the Staircase and Canopy over the Statue of The Maharaja

	present near the main gate and B) To pursue the proposal for construction of the Foot-over bridge connecting the Principal's Office chamber to the Auditorium.
1. Conduct the annual Extramural Talk	1. An Extramural Talk completed with Prof Dr LahariBehera, Women's Christian College, Chennai, on the topic "Gender Socialisation" on 5th May 2017.
2. Successful implementation of the IDP world Bank Grant during the subsequent 5years'	2. A Grant of Rupees 8.5 crores is sanctioned to this college under OHEPEE as IDG (Institutional Development Grant) to be spent over next five years on Infrastructural, Academic, Administrative and overall development of the institution
3. Conduct of A National Seminar	3. A National Seminar was organized by the Departments of Botany,Zoology& English, of SKCG Autonomous college, on the theme "Interrogating Woman and Environment: An Eco-critical Perspective", on 10th and 11th of November 2017
4. Widen Language Skill Classes to more students	4. Language skill classes for more number of student groups of Arts, Science & Commerce streams were conducted
5. Gajapati Memorial Lecture 2017-18	5. Gajapati Memorial Lecture 2017-18 was delivered on the theme " Dharma ehamAdhyatmikata" by Prof ChhayakanaSadangi, Prof and HOD, English, Titilagarh College, Titilagarh on 26th of February, 2018
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
EXECUTIVE COMMITTEE	10-Mar-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	24-Mar-2018
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17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA	HONOURS	30/07/2017
BSc	BSC	HONOURS	30/07/2017
BCom	BCOM	HONOURS	30/07/2017
MA	MA	ARTS	31/07/2017
MSc	MSC	SCIENCE	31/07/2017
MCom	MCOM	COMMERCE	31/07/2017
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
No file uploaded.				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HONOURS	236

BSc	HONOURS	253
BCom	HONOURS	84
MSc	SCIENCE	44
MCom	COMMERCE	13
MA	ARTS	26
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Analysis of the Feedback received from the different stakeholders The feedback received from the alumni, parents, employers and the students throw light on the following points 1. The alumni, parents and employers expressed their satisfaction in general, over the curricular quality and progress during this academic session. 2. The students however expected further help in terms of subject specific crash courses, doubt clear classes and introduction of new and job oriented professional courses. 3. All the stakeholders are of the opinion that more hours be devoted for students to prepare them for all India competitive examinations as far feasible during the college hours.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	256	425	233
BSc	HONOURS	272	701	259
BCom	HONOURS	128	162	86
MA	ARTS	32	70	20
MSc	SCIENCE	48	274	44
MCom	COMMERCE	16	38	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2017	578	79	18	18	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	12	3	4	1	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system The curricular structure adopted by this college has always had the Proctorial systems. However, for last several years the Proctor has been taken over by the Mentor and students that of Mentee. About 30 to 40 students[Mentees) are assigned to a Teacher(Mentor) who facilitates, guides the mentees in separate classes, in not only on academic issues as remedial classes but also equally on soft skills, cope-up issues and inter-personal relations issues. The mentor maintains a register containing Contact details like Phone numbers, email addresses, Hostel and/or residence details if any, Parents and/or local guardian address etc for personal contact and interaction as and when necessary. The girl mentees are allotted to female mentors as far possible. Each mentor assigned as per the time-table the classes of a group of mentees preferably of the same or related subjects. The mentees having doubts in the subject classes can clarify with subject teacher more elaborately taking advantage of a one to one contact. The classes offer an opportunity for the mentees to discuss any personal issues if the mentee so wishes including financial. The Mentor is generally expected to extend all sorts of possible help, individually or with help of the college establishment. The primary focus though is to clear subject related doubts, providing/facilitating text books, notes and help/guide books if necessary the mentees can also discuss openly regarding their examination preparedness, preparation methods and how to come up with high scoring note preparations. The small, mentee group can have better interaction among themselves, sort out their differences and the socio-economic issues more openly, unhesitatingly, if any and can take help of the mentor being a trustworthy facilitator. This system also gives a platform to discuss personal goals, aims, preferences in academics as well as in other Co/extra-curricular fields such fine Arts, Dance, Music, Theatre, Social services, Association with NGOs, Activism, Creative Writing or Reading and many more. The mentors are asked to submit their monthly reports on their respective group/s of mentees to the academic bursar for documentation and follow up action if so desired, after due deliberation in Staff Council, Academic Council, Board of studies or even Executive Committee meetings and the feedback is taken into account. The unwritten code of this Mentor-Mentee system however is to keep the personal issues of mentees as confidential as possible thereby winning the confidence and trust of the mentees, which is of overriding importance. Thus the Mentor-Mentee system has been a very effective platform for enriching the Student experiences while at same time serving as great facilitator in shaping the overall personality of a student on passing out of this college

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
657	18	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	18	53	Nil	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	COMMERCE	2017-18	31/03/2018	30/07/2018
MSc	SCIENCE	2017-18	31/03/2018	30/07/2018
MA	ARTS	2017-18	31/03/2018	30/07/2018
BCom	HONOURS	2017-18	31/03/2018	30/07/2018
BSc	HONOURS	2017-18	31/03/2018	30/07/2018
BA	HONOURS	2017-18	31/03/2018	30/07/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	576	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.skcgparala.ac.in/upload/files/Programme_Course_Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	HONOURS	223	207	93
BCOM	BCom	HONOURS	72	59	82
BSC	BSc	HONOURS	247	232	94
MA	MA	ARTS	20	17	85
MCOM	MCom	COMMERCE	13	10	77
MSC	MSc	SCIENCE	46	46	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://skcgparala.ac.in/?p=submenupagecontent&pg=37>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	720	UGC	8	3.4
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital Banking : opportunities and challenges	Dept. of Commerce	04/04/2018
Conceptual frame work of HRM in Banking Industry	Dept. of Commerce	24/04/2018
Career option in corporate world	IQAC	04/07/2018
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
na	Null

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BOTANY	3	5
International	MATHEMATICS	2	2
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Assessment of the terpenic composition of Hedychi umcoronarium oil from Eastern India	J N Patnaik	Industrial Crops and products	2017	23	SKCG auto College, Paralakhemundi	23
Chemical composition and anti oxidant activity of	J N Patnaik	Natural Product Research	2017	56	SKCG auto College, Paralakhemundi	56

essential oil from leaves and rhizomes of Curcuma angustifolia Roxb						
Effects of electrification of particles and viscous dissipation on the Unsteady two phase flow over a stretching sheet	Aswini Ku Raut	Asian Research Journal of Mathematics	2017	27	SKCG auto College, Paralakhemundi	27
Modeling of Heat and Mass Transfer Analysis of Unsteady Two-Phase Boundary Layer Flow over a Stretching Sheet	Aswini Ku Raut	International journal of Mathematical and physical sciences research	2017	20	SKCG auto College, Paralakhemundi	20

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Modeling of Heat and Mass Transfer Analysis of Unsteady Two-Phase Boundary Layer Flow over a Stretching Sheet	Aswini Ku Raut	International journal of Mathematical and physical sciences research	2017	39	27	SKCG auto College, Paralakhemundi
Effects	Aswini	Asian	2017	20	3	SKCG

of electrification of particles and viscous dissipation on the Unsteady two phase flow over a stretching sheet	Ku Raut	Research Journal of Mathematics				auto College, Paralakhemundi
Chemical composition and antioxidant activity of essential oil from leaves and rhizomes of Curcuma angustifolia Roxb	J N Patnaik	Natural Product Research	2017	51	56	SKCG auto College, Paralakhemundi
Assessment of the terpenic composition of Hedychium coronarium oil from Eastern India.	J N Patnaik	Industrial Crops and products	2017	129	23	SKCG auto College, Paralakhemundi
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	18	17	12
Presented papers	4	12	6	6
Resource persons	Nil	2	2	5
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteerism	BAKUL Foundation IQAC	9	160
No-Tobacco Day	NSS, YRC	4	260
TALL(Talk Listen) a Student-Civil SocInteracrion	Society for Science Env-IQAC- Bakul Foundation, Bhubaneswar	5	200
Campus Cleaning	YRC, NSS NCC	4	240
Plantation programme	YRC, NSS NCC	4	210
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Campus Cleaning	YRC, NSS NCC	Cleaning of College, Hostels, residential are and nearby slum, Sanjay colony under "Swatchh Bharat)	4	240
TALL(Talk Listen) a	Society for Science Env-	Students awareness,	5	200

Student-Civil SocInteracrion	IQAC- Bakul Foundation, Bhubaneswar	education and counselling for NGO activism and Volunteerism		
No-Tobacco Day	NSS, YRC	Anti-tobacco awareness education	4	260
Volunteerism	BAKUL Foundation IQAC	An interactive session on Student Volunteerism	9	160
Plantation programme	YRC, NSS NCC	Planting fast-growing, shade plant saplings	4	210
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Biotechnology Work shop	Biology honours, PG Students	Self, SOA UNIVERSITY	3
Workshop on GST	Commerce PG &Hons Students, Staff	Commerce Association self	1
Eco-Geographic Survey	GeoraphyHons Students & Staff	Geography Seminar Self	1
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Survey	Eco-Geographic Survey	District Forest Office, Paralakhemundi	18/12/2017	18/12/2018	96
Academic	Workshop on GST	Centurion University of Technology Management, Paralakhemundi	27/10/2017	09/11/2017	78
Academic Research	Interactive Hand-on training	Centre of Biotechnology, SSP, SOA University,	23/02/2018	25/02/2018	12

Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	100000	Nil	Nil	1	100000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	2	3	1	1	1	5	2	0
Added	0	0	0	0	0	0	0	0	0
Total	40	2	3	1	1	1	5	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.56	0.56	0.3	0.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>For Practical classes laboratories are available. All necessary equipment/apparatus/fittings are procured and fixed/used as per standard laboratory designs for respective subjects. Government of Odisha has laboratory grants earmarked for Purchase of new equipment/apparatus almost on annual basis which is utilized to add facilities on incremental basis. The</p>

repair/renovation, electric, gas, water and drainage facilities are also done on necessity/requirement basis by the local PWD department or sometimes utilizing the college development fund depending on exigency. Laboratory assistants and Demonstrators(whenever available) usually take care of the daily maintenance and upkeep. A class-wise/Semester wise register is maintained for recording daily lab activities with signature of the Class teacher and assistant. The department store maintains stock register with details of issue of items/apparatus/Chemicals etc. Malfunction/breakage/defects are also recorded. The College has a huge library with around 80 thousand books, mostly textbooks along with references, journals, periodicals etc maintained manually on fortnightly basis by the Library staff. There is a system of book issue/return for students on a stream-wise/Subject-wise/Class-wise basis. Every bonafide student is issued a College Library card with authentic facsimile of the Principal along with the Students' ID cards which he or she has to submit at the time of leaving the College after obtaining NO-Dues clearance from the library office. There is a sprawling Students Library Reading room adjacent to the main library where books are displayed subject-wise for reading in the room itself. The main library remains open from morning 10am to evening 5pm, however the reading room remains opened from 9 am till 6-30pm. The library has washroom, drinking water, Xerox, First aid and Cloak room facilities. Fire-extinguishers and emergency exit provisions are also there. The library is utilized almost 100 of the time and by a large number of students on a regular basis. There is a gym, a sports goods/items store room usually in charge of the PET. A large general open playground, a medium size ground, a Basketball RCC ground and a Badminton facility within the College boundary. There is College Athletic association the members elected every year on Students' Union elections and functions following the laid down rules/guidelines of the college in the College calendar. Students utilize the Gym/Grounds/Items/facilities on a regular basis. An annual contingency money is utilized for maintenance. The classrooms along with bench-tables-black boards are also fitted with fans, electric light and drinking water-wash room facilities in each corridor for the use of students.

https://skcgparala.ac.in/upload/files/Procedures_and_Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS EMEDHA, Byasakavi Bhasabruti	240	150000
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	10/08/2018	200	Govt Higher Education Department, College

			English Dept.
Yoga Classes	12/07/2017	400	PET NCC
Personal Counselling	18/07/2017	530	All Hons. Depts of College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	400	400	40	10
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student members are nominated in to College Statutory bodies like the Academic Council and other non-statutory committees like the IQAC, Discipline Committee, Anti-ragging Cell, Sexual Harassment Cell, Equal Opportunity Cell etc. where their points of view figure prominently in decision making and/or any rules/policies framed thereon. The Students' Union and sister associations like Science Society, Social Service Guild, Day Scholars Association, Commerce association, Athletic Club, Drama Music Society/ Cultural Forum etc are elected through elections or nomination if necessary who are entrusted on oath the entire responsibilities of conducting annual students events both academic, athletic or cultural involving all students across stream and class. Class representatives elected/nominated from each class/stream/year are given responsibilities of representing the issues of his/her class and put forth before the authorities as when required and in charge of overseeing the academic ambience of the class. Student bodies are encouraged to actively take part in inter-College, Inter University, inter State, National Sporting, Cultural events representing the college and felicitated/recognized on their success and accomplishments. Help desks, Suggestion Boxes, Grievance Cells serve as platform for students to reflect their issues. Otherwise Student representatives are encouraged to submit their written memorandum to the concern teacher bodies, Administrative Bursar, Academic Bursar or the College authority which is usually resolved within hours.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An Old Students' Association with around 200 alumni of this institution is a registered society since nineteen eighties. This alumni association runs by the bylaws framed by rules/guidelines laid down by Government with amendments over the resolutions of the office bearers of the association and deliberations discussions among the alumni members as and when required. The Principals act as the president, senior alumni are elected as the Secretary, Joint Secretary, Treasurer etc. The general body meeting is held with prior notice all members at least once a year preferably in the college. The agenda for the meeting set as earlier meeting resolutions and/or as desired by the members or any exigencies. The annual General Body meeting was held in a grand way during May, 2016 where around 170 alumni from all across the State and Country turned up. Keeping in view the motto of alumni associations, the members under the presiding of the Principal of the college discuss over the different developmental, academic ambience related issues and come up with constructive suggestions/solutions and submit to the college authority for undertaking possible/feasible measures in this regard. The association maintains a register for recording its annual activities, minutes, action taken report, future plan

of action and other related matters with due signature of the office bearers. The Alumni members contribute financially as monthly subscription of a minimum amount and/or occasional donations/contribution by ex-students. The association operates financially on its own with a separate bank joint account in the name of the President and Secretary and the DCR and other necessary accounts are maintained by the treasurer ensuring timely audit as per law. The alumni gets its fair representation in the different College statutory bodies like the Executive Committee(GB), Academic Council, IQAC etc and their views and suggestions figure in the minutes/proceeding records of such meetings. The Alumni Feedback is an important component in the feedback collection and analysis in the assessment and accreditation processes. The UGC, NAAC, DHI-Odisha and other such bodies invariably conduct formal meeting with alumni members to get their feedback/suggestions/issues if any for the overall development of the Institution keeping the Students welfare as most overriding concern.

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1.The organization structure is such that, the academic, administrative as well as even the financial powers in regard to decision and/or choice of commodity purchase is percolated down from top to the bottom but the most important stakeholder, i.e. the students. The Principal as the head of the institution is supported by the Administrative, Academic and Accounts Bursars, Controller of Examinations and all Heads of the subject departments. Though comes directly under the authority of Government of Odisha, Higher Education Department, the day to day governance however is entrusted with different Statutory and Non-Statutory bodies like the Executive Committee (Governing Body), The Academic Council, The Boards of Studies, Finance Development Committee, Purchase Committee. These Committees are represented under the Chairmanship of the Principal by teaching, non-teaching support staff, Student members, District administration, Engineering department and local medical fraternity, Parent/Guardian, Civil Society members, Alumni and Industry/Business represents thus including all stakeholders. 2.For the bottom-up approach in ensuring the students' say in the field of decision making and execution, the college has detailed mechanism at place whereby annual general Students' Elections are held following Dept of Higher Education and Justice Lingdow Commission recommendations for electing Students' Union Office bearers like, The President, Vice President, General Secretary, Joint Secretary and representation to other sister associations like the Commerce Association, Day Scholars Association, Drama, Music and Cultural forum, Athletic Club etc. These student bodies upon election by bonafide student voters are administered oath of allegiance to the rules and regulations of the College. A group of teachers are appointed by the Principal to act as Vice presidents of these elected bodies for guidance as and when required. The student bodies are given full freedom in conducting their budget meeting. Preparing annual reports and the

conduct of the annual competitions and functions of their respective student bodies.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Admission of Students</p>	<p>The annual admissions in to all UG classes is done On-line, through the State run SAMS (Students' Academic Management System) where the portal managed by OCAC (Odisha Computer Application Centre), Bhubaneswar, following a stipulated Date-line, on its annual advertisements displays the Subjects, Strengths, Eligibility criterion, Reservation information, cut-off marks of the College etc. Students across the State and outside also apply online through the CAF(Common Application Form) that contain all bio, contact and academic details of the applicant, The merit list prepared and displayed on the SAMS state portal as well as the College Webpage and SAMS portal. The selection and admission information is sent to the registered mobile phone number of the applicants as well thus making the whole process timely, transparent and convenient</p>
<p>Industry Interaction / Collaboration</p>	<p>The education policies have been putting more emphasis on initiating/establishing/enhancing Industry -Academia interfaces to function as platforms for enhancing the students' exposure to a more professional fields, adding to their job-readiness, ensuring the employability and even job placement. In this connection the IQAC, supported by the Career Counseling Cell organized a "Consultation-Cum-Awareness Programme on Add-On Professional Courses" workshops/field visits conducted to Poly-technique/ Mechanical engineering departments of the nearby, Gindhi Institute of Engineering Technology and To the Skill-development Centres of the Centurion University of Technology and Management. Placement Drive Programmes conducted by Vedanta Industries Ltd (Lanjigarh) and J.K. Paper Mills Pvt Ltd, Rayagada during 2016-17. The District Industry Centre (DIC)</p>

officials also conduct training-workshops on small/medium scale industry/entrepreneurship for increasing employability potential of the Graduate students.

Human Resource Management

Its mandatory for all teaching faculties to complete one orientation and three to four Refresher Courses conducted by UGC recognised Academic Staff Colleges operating under Reputed Universities within and outside State. Faculties are encouraged to write and submit research projects for funding to State and National funding agencies. This enables them pursuing research and updating the latest and frontline areas of their subjects. Three of the faculties completed Refresher Courses this session, in Life Sciences, Environmental Sciences and Linguistics at Utkal University, Bhubaneswar. In-house administrative/Accounts training/workshop is held for training of the support staff. Regular departmental seminar/workshops/field studies are conducted for students with external subject experts/resource persons

Library, ICT and Physical Infrastructure / Instrumentation

The college has a big library with above eighty thousand books that include text books, reference books, journals, periodicals, magazines etc. bonafide students are provided institutional library cards on which fortnightly books are issued as the need/availability of the books. Students also use the Library reading room where necessary facilities are provisioned. There are around 20 computers in different sections of the college. Faculties also use their personal laptops as and when needed for presentations through LCD projectors etc. All Science departments and some humanity departments do have their own LCD projectors and related accessories. The practical subjects have sufficiently furnished laboratories with prescribed apparatus/instruments/chemicals etc

Research and Development

The College has a Research Cell with the Principal as the Chairman and four senior faculty having research experience evidenced by publications as members. The faculty are encouraged to pursue research in their convenient hours and contribute to the research

ambience of the institution which goes a long way in enriching the overall teaching-learning process. The faculty had sanctioned UGC-Minor Research Projects to carryout research during 2016-17. Some faculty has received grant from national funding agencies like ICHR. Faculties supervised for Ph D for scholars and successfully submitted thesis under Berhampur University. Faculties from several departments presented papers in national/international seminars/conferences and also published articles/papers in peer reviewed journal and/or proceedings of repute during the academic sessions.

Examination and Evaluation

The Controller of Examinations with his team publishes the tentative exam schedule Semester-wise examination for both Mid-Sem and end-Semester in the beginning of the academic year during July, 2016. Following the Government prescribed academic calendar, exams are conducted with utmost transparency and diligence to make it fair and hassle free while maintaining the required confidentiality. The evaluation process also follows the set guidelines for Autonomous Colleges with a fair mix of in-house and external examiners earlier approved by the Academic Council and Board of Studies. On approval of the special examination committees and all HoDs the results are published error-free well within the time line. Grievances if any, with regard to re-addition only is entertained. The Students Statement of Marks reflects both SGPA/CGPA as well as marks secured in each paper of the respective Semesters.

Teaching and Learning

The HoDs assign subject-wise/Paper wise classes/periods of 45 minutes each to the teachers following weekly work load guidelines mandated by UGC and prescribed by the Higher Education Department, Govt of Odisha. The teachers are to maintain Daily lesson plans and Progress registers mentioning the daily Topics covered vis a vis prescribed in syllabus with their signature and date which is maintained in the department under the direct supervision of the HoD and checked/verified by the Principal supported by the Academic Bursar on

routine visits to the departments. The teaching we follow is a fair blend of traditional BB and use of ICT mainly the LCD projected Power Point presentations. Apart from the class room teaching students take recourse to the Remedial/Proctorial Classes for doubt clearing other one-to-one counselling.

Curriculum Development

The Academic curriculum is framed at the higher education department level in consultation with subject experts and all HEIs coming under are to follow the subject-wise prescribed syllabus both for UG and PG courses. However, the autonomous colleges enjoy the liberty of modification up to 20 and ratified by the esteemed members of the respective Boards of Studies. The college has been implementing the Choice Based Credit System (CBCS) syllabus since 2015-16 academic year. The Curriculum provides Core papers and Elective papers in subject along with Compulsory papers in Environment Studies, Communicative English and Quantitative aptitude and Logical reasoning for all Graduate classes across streams.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The College Finance Committee and Development Committee normally meet thrice a year to deliberate on the indentments/requirements/suggestions/queries submitted earlier by the HoDs with the establishment section of the college office headed by the administrative bursar and managed by the Office Head Clerk. The approvals of this committee after ratified by the Executive Committee will then be processed by the accounts section for implementation by the respective departments. All the resolutions/minutes of such meeting are recorded/documented for auditing.</p>
<p>Administration</p>	<p>General administration of the College is largely a team work. The organization structure allows a both-way governance i.e., top to bottom and bottom up as well in varying degrees. The Principal being the head is supported by the Establishment, Accounts and Examination sections headed by the Administrative bursar, accounts bursar and the Controller of</p>

Examinations with their teams respectively with delegated administrative/decision making powers. The four important statutory bodies namely, the Executive Committee, Academic Council, Boards of Studies and Finance-Development Committee take all important administrative/financial/policy decisions with prior inputs from the Staff Council and HoD meetings.

Finance and Accounts

The College financial administration/management is largely delegated to the Accounts section headed by the Accounts Bursar and his team appointed by the Principal which apart from dealing with the day to day issues, involves the HoDs, Purchase Committee and finance Committees when crucial/emergent decisions are taken. For all purchasing done, the latest Financial-Procurement Manual on General Finance Rule (GFR) recommended by the Government of Odisha is strictly adhered to. Internal and external auditors, deputed by Government/GA departments visit the institution for auditing

Student Admission and Support

The students apply online through the CAF (Common Application Form) that contain all bio, contact and academic details of the applicant, for admissions in to all UG classes, through the State run SAMS (Students' Academic Management System), following a stipulated Date-line, on its annual advertisements that display the Subjects, Strengths, Eligibility criterion, Reservation information, cut-off marks of the College etc. The merit list prepared and displayed on the SAMS state portal as well as the College Webpage and SAMS portal Students apply online through the CAF (Common Application Form) that contain all bio, contact and academic details of the applicant, The merit list prepared and displayed on the SAMS state portal as well as the College Webpage and SAMS portal. The selection and admission information is sent to the registered mobile phone number of the applicants as well thus making the whole process timely, transparent and convenient. The college maintains a Help-Desk in the College SAMS center for guidance/help on admission issues to the students.

Examination	<p>All Examination rules/regulations are framed in conformity with the affiliating University norms and established Government, Dept. of Higher Education guidelines while largely adhering to the CBCS mandates of UGC. Being an autonomous institution the college takes liberty of scheduling examination dates, Question paper setting and lists of evaluators on ratification of the respective Boards of Studies recommendations. The examinee gets at least two chances in both mid-semester (Internal) and end-semester examinations for clearing the regular/back papers. Students clearing all papers at one go only will be considered for ranks and distinction. All these rules/guidelines are amply reflected in the college hand book/academic calendar displayed on the college webpage and also made available in the college library. Students if desire can have old question papers free of cost from the examination sections and also from the main library.</p>
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	ICT ORIENTATION	ACCOUNTS AND AG RULES	10/07/2017	11/07/2017	17	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
UGC Refresher Course	4	10/01/2017	31/01/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
32	12	170

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College financial administration/management is largely delegated to the Accounts section headed by the Accounts Bursar and his team appointed by the Principal which apart from dealing with the day to day issues, involves the HoDs, Purchase Committee and finance Committees when crucial/emergent decisions are taken. For all purchasing done, the latest Financial-Procurement Manuals on General Finance Rule (GFR) recommended by the Government of Odisha is strictly adhered to. Internal and external auditors, deputed by Government/GA departments visit the institution for auditing. All types of funds/grants received from State Government, MHRD, UGC, DST, DBT or any other funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	HE DEPT. GOVT OF ODISHA	Yes	ACADEMIC COUNCIL
Administrative	Yes	GA DEPT GOVT OF ODISHA	Yes	ESTABLISHMENT SECTION

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PT meeting held to discuss different academic and related issues
 2. Parents-Guardians meet the Authorities to discuss study and library related issues
 3. Parents/Alumni/Civil society members attend the Gajapati Memorial Lectures

6.5.3 – Development programmes for support staff (at least three)

1. Extra Mural Talk series 2. National Seminar conducted 3. Faculty allowed to carry out research activities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Efforts taken to intimate and impress upon the higher Education Department, Government of Odisha for appointing more regular teaching faculties in different departments through resolutions of the Governing Body 2. More laboratory equipment/apparatus/chemical, glassware etc are provisioned and procured 3. All departments are encouraged to conduct Seminars/conferences and faculty to enhance research activity to increase the number of research Publications

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	An Extramural Talk	05/05/2017	05/05/2017	05/05/2017	200
2017	A National Seminar	10/11/2017	10/11/2017	11/11/2017	300
2017	Gajapati Memorial Lecture	26/02/2018	26/02/2018	26/02/2018	250
2017	Workshop on GST	04/10/2017	18/10/2017	18/10/2017	78

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
GENDER SOCIALISATION	05/05/2017	05/05/2017	57	82

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
SOCIETY FOR SCIENCE AND ENVIRONMENT OF THE COLLEGE CONDUCTED ENVIRONMENT AWARENESS PROGRAMME ON SUSTAINABLE ENERGY RESOURCES EXPLORATION AND CONSERVATION. MASSIVE PLANTATION PROGRAMMES UNDERTAKEN BY NSS, NCC, YRC VOLUNTEERS AND STAFF.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	50
Ramp/Rails	Yes	6
Rest Rooms	Yes	3
Scribes for examination	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Since its inception and functioning, the IQAC of this college along with the administrative support of the authority has been striving hard to maintain the benchmark of academic, administrative and finance qualities in keeping with Vision and Mission of the institution while at the same time conforming to the mandates set by the UGC. One of the best practices in the recent times is the strict adherence to the Choice Based Credit System in curriculum framing, consistent examination and comprehensive evaluation process to the maximum benefit of the students. By provisioning Elective optional subjects and allowing at least two chances to all graduate examinees to clear the backlogs within the stipulated three year degree courses not only ensures a healthy OTG (On-time Graduation) percentage but also incrementally adds to the annual GER (Gross Enrolment Ratio). 2. The rich tradition of conducting the "Gajapati Memorial Lecture series" has been maintained by inviting renowned resource persons in fields of academics, arts and culture while the annual "Extra-mural talks" and regular departmental seminar activities provide the students the requisite academic and enlightened frame-of mind honing their self-esteem, world-view and over all personality development.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

https://skcgparala.ac.in/upload/files/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This century old institution established by the Gajapati Maharaja of Paralakhemundi in 1896, was a prominent institution providing college education to the people of North Andhra, Chhatishgarh, MP, and Odisha until 1947 when it came under Utkal University and then to Berhampur University in 1967. The second oldest college of the State after the Ravenshaw College Cuttack, located in the now border district of Gajapati, it still caters to the formal higher education needs of the lowest socio-economic denominations. Being situated in an officially declared a disadvantaged and aspirational district, the tribal students make above sixty percent of the total student strength that include some most potentially vulnerable tribes figure among the immediate beneficiaries. The town having been historically patronized by the Gajapati Maharaja dynasty, considered the cultural epicenter of the Odias and having played crucial role in Odisha pre-independence day politics was declared the first language based State in India in 1936. Having produced dozens of achievers in fields of Medicine, Engineering, Bureaucracy, Law, Politics, Business/Industry/Entrepreneurship, this College thus derives its distinctiveness strategically, historically and culturally in addition to being the front-line HEIs in the State spearheading a rich heritage of a holistic and purposeful higher education.

Provide the weblink of the institution

https://skcgparala.ac.in/upload/files/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

The IQAC has resolved on the following plan of specific actions for the next session 2018-19; 1) CBCS Syllabus rationalization: On completion of the three years of CBCS syllabus implementation, the first batch graduates' feedback is of paramount importance and hence be given due emphasis in the next Board of Studies meetings and more streamlining if so decided by the Chairmen and members of the respective Boards. As per the higher education department guidelines some rationalization/modifications were included in the syllabus. 2) RUSA: Necessary communication be made to the Government to release the last tranche of RUSA fund for successful completion and handing over of the new G+2 classroom building to the college authority. 3) IDP: The first installment of the released grant by the World Bank funded, OHEPEE under Civil construction of additional classrooms, laboratories, computer lab and Girls' Common Room be expedited with the PWD. The items approved under non-civil grant like, the classroom bench-desks, electric fans, tube lights for library, Water cooler-filters, fire-extinguishers, First aid boxes be purchased following laid down procurement rules. 4) The online Students' and Faculty Satisfaction Survey Career Counselling sessions as per the OHEPEE mandate be completed 5) At least two National level seminar, Environmental awareness campaigns/meetings and Plantation programmes to be carried out.